

VILLAGE OF HERKIMER

Building Permit Application

NO. _____

Owner: _____ Date: _____

Address: _____

Map Number: _____ Phone: _____

Character and Purpose of Permit: _____

Flood Zone: _____ Fire Limits: _____

Estimated Cost: _____

Work Started: _____ Work Ended: _____

Contractor & Architect: _____

Address: _____

Attach duplicates of building permits and working drawings to a plot. All commercial plans must be stamped by a licensed engineer or architect as well as a house of over 1,500 sq. ft. The applicant must comply with the State Building Construction Codes and Village Ordinances as enacted by the Board of Trustees.

For signs, a plot plan must be submitted. Occupancy- Building & Additions must be inspected and approved by the building, plumbing and electrical inspectors before a Certificate of Occupancy can be issued.

DEMOLITION PERMIT

Residential: _____ Barn or Garage: _____

Commercial: _____

Insurance Certification: _____

Gas Disconnected On: _____ By: _____

Electricity Disconnected On: _____ By: _____

Water Disconnected On: _____ By: _____

Telephone Disconnected On: _____ By: _____

Enforcer of Codes: _____

BUILDING PERMIT PART 2

You are to notify the Village of Herkimer of the commencement of work under this permit and prior to the start of the following construction stages in order to schedule required inspections. It is the homeowner's responsibility to know where the property lines are, and any restrictions in their deeds.

1. Footing before pouring concrete;
2. Foundation before backfill;
3. Framing before enclosing;
4. Electrical before enclosing;
5. Insulation before enclosing;
6. Plumbing before enclosing;
7. Heating, Ventilation, Air Conditioning before enclosing;
8. Septic System and Well;
9. Final Completion.

It is also required that timely notice be given to the Village of Herkimer of the readiness of construction for all tests which the Uniform Code requires for inspection and approval. Copies of all tests and their certification of approval are required to be submitted to the Village of Herkimer prior to final inspections.

Use the space below or attach a separate sheet to show location of the proposed addition or accessory structure. Note the distance from lot lines and between building or structure. Also show lot width and depth.

I _____ verify that these dimensions are correct.

NAME OF ADJACENT LAND OWNER _____
Y OUR PROPERTY LINES

REAR LOT WIDTH _____

OWNERS
NAME
LEFT
SIDE

OWNERS
NAME
RIGHT
SIDE

LOT
DEPTH

LOT
DEPTH

FRONT LOT WIDTH _____

Street Name _____